

Cyndy Chaidez

Azusa, CA

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(760)590-8494

Work Experience

Spa Concierge Specialist

Serrano Spa at Yaamava – Highland, CA

February 2022 – Present

- Customer Service – assisting customers book, choose, and learn about services, amenities, and facilities
- Cash handling
- Training hotel employees on Spa soft
- Placing orders for food and drinks
- Making restaurant reservations for guests
- Event setup
- Training

Sales Associate

SEARS, ROEBUCK AND CO – Montclair, CA

August 2017 to October 2019

- Customer service – assisting customers locate and purchase products
- Prioritize and delegate tasks when management is unavailable
- Cash handling experience
- Training new employees
- Filing and organizing documents

Massage Therapist

SOUTH COAST WINERY RESORT AND SPA – Temecula, CA

July 2012 to March 2014

- Product, merchandise, and service sales
- Event preparation
- Educated clients about benefits of services

Massage Therapist

MASSAGE ENVY SPA – Fontana, CA

June 2010 to May 2013

- Product and membership sales
- Maintained above average return clientele
- Customer service

Education

Bachelor of Arts in Television and Film Production

CALIFORNIA STATE UNIVERSITY OF LOS ANGELES

May 2019

Associate of Science in Television Production

MOUNT SAN ANTONIO COLLEGE

June 2017

Skills

•Customer Service • Microsoft: Word, Outlook, Excel, PowerPoint • Adobe: Premiere Pro, Photoshop, Lightroom • Fluent in Spanish • Training • multi-line phones • Spa Soft